Plan Overview

A Data Management Plan created using DMPonline

Title: Exploring Chinese EFL teachers’ identities during their study-abroad experiences: A Dialogical-Self-Theory approach

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Template: University of Manchester Generic Template

Project abstract:

Teacher identity is viewed a critical contributor to teacher’s career development (Motallebzadeh & Kazemi, 2018). Adopting the Dialogical Self Theory (DST; Hermans, 2012) as the framework and narrative inquiry as the methodology, my proposed study aims to investigate Chinese in-service EFL teachers’ identity whilst they are studying abroad through the lens of I-position of DST. The project seeks to fill the research gap in methodological applications of DST, EFL teacher identity contextualized in mainland China (Zhao & Mantero, 2018) and provide suggestions on in-service EFL teacher education.

ID: 105716

Start date: 01-10-2021

End date: 31-12-2024

Last modified: 09-11-2022

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Exploring Chinese EFL teachers’ identities during their study-abroad experiences: A Dialogical-Self-Theory approach

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Manchester Data Management Outline

1. Will this project be reviewed by any of the following bodies (please select all that apply)?

- Ethics

2. Is The University of Manchester collaborating with other institutions on this project?

- No - only institution involved

3. What data will you use in this project (please select all that apply)?

- Acquire new data

4. Where will the data be stored and backed-up during the project lifetime?

- University of Manchester Research Data Storage Service (Isilon)

5. If you will be using Research Data Storage, how much storage will you require?

- 1 - 8 TB

6. Are you going to be receiving data from, or sharing data with an external third party?

- No

7. How long do you intend to keep your data for after the end of your project (in years)?

- 0-4 years

Guidance for questions 8 to 13

Highly restricted information defined in the Information security classification, ownership and secure information handling SOP is information that requires enhanced security as unauthorised disclosure could cause significant harm to individuals or to the University and its ambitions in respect of its purpose, vision and values. This could be: information that is subject to export controls; valuable intellectual property; security sensitive material or research in key industrial fields at particular risk of being targeted by foreign states. See more examples of highly restricted information .

Personal information, also known as personal data, relates to identifiable living individuals. Personal data is classed as special category personal data if it includes any of the following types of information about an identifiable living individual: racial or ethnic origin; political opinions; religious or similar philosophical beliefs; trade union membership; genetic data; biometric data; health data; sexual life; sexual orientation.

Please note that in line with data protection law (the UK General Data Protection Regulation and Data Protection Act 2018), personal information should only be stored in an identifiable form for as long as is necessary for the project; it should be pseudonymised (partially de-identified) and/or anonymised (completely de—identified) as soon as practically possible. You must obtain the appropriate ethical approval in order to use identifiable personal data.

8. What type of information will you be processing (please select all that apply)?

- Personal information, including signed consent forms
- Audio and/or video recordings
- Anonymised personal data

9. How do you plan to store, protect and ensure confidentiality of any highly restricted data or personal data (please select all that apply)?

- Store data on University of Manchester approved and securely backed up servers or computers
- Anonymise data

10. If you are storing personal information (including contact details) will you need to keep it beyond the end of the project?

- Yes – Other

Personal information may be kept for up to 4 years for the researcher's future studies that build on the current one.

11. Will the participants' information (personal and/or sensitive) be shared with or accessed by anyone outside of the University of Manchester?

- No

12. If you will be sharing personal information outside of the University of Manchester will the individual or organisation you are sharing with be outside the EEA?

- Not applicable

13. Are you planning to use the personal information for future purposes such as research?

- Yes

Personal information may be kept for up to 4 years for the researcher's future studies that build on the current one.

14. Will this project use innovative technologies to collect or process data?

- No

15. Who will act as the data custodian for this study, and so be responsible for the information involved?

Qing Qiu

16. Please provide the date on which this plan was last reviewed (dd/mm/yyyy).

2022-11-03

Project details

What is the purpose of your research project?

My proposed study aims to investigate Chinese in-service EFL teachers' identity whilst they are studying abroad through the lens of I-position of DST. The project seeks to fill the research gap in methodological applications of DST, EFL teacher identity contextualized in mainland China (Zhao & Mantero, 2018) and provide suggestions on in-service EFL teacher education.

What policies and guidelines on data management, data sharing, and data security are relevant to your research project?

https://documents.manchester.ac.uk/display.aspx?DocID=33802

Responsibilities and Resources

Who will be responsible for data management?

Qing Qiu

What resources will you require to deliver your plan?

access to RDS; equipped laptop; qualitative analysis software such as Nvivo

Data Collection

What data will you collect or create?

oral narratives of experiences; interview transcripts from audio recordings

How will the data be collected or created?

through face-to-face interviews; the process will be guided by my supervisory team and controlled by peer review

Documentation and Metadata

What documentation and metadata will accompany the data?

Maybe a simple documentation will be made to tell basic details about the data, including who created or contributed to the data, its title, date of creation and under what conditions it can be accessed, as well as some details on the methodology used for collection, analytical and procedural information.

Ethics and Legal Compliance

How will you manage any ethical issues?

1. In this project, I am looking at "teachers' professional identity" and will ask the participants to recount memorable events about their studies on the MA programme in relation to their experience as language teachers. These experiences are not likely to be upsetting ones for my participants as the topic of my study is about language education and teachers' professional identities and they will be asked to think about memorable events that refer to their profession only and not about any personal experiences.
2. To inspire the participants, I, as the researcher, am likely to narrate one of my events (and how I make sense of the event) related to my studying in the UK. For example, I will talk about my awareness of rich variety of English language being used in the UK, my observation of the differences of classroom teaching in the universities in the UK and China, etc.
3. In the unlikely event that the participants feel distressed at any point, I will reassure them that they do not feel obliged to do the interview or think aloud.
4. Before participating, the participants will be fully informed of the purpose of my research through the Participant Information Sheet. I will not know any of the participants beforehand so this will decrease chances of them feeling coerced into participating in my research. I will let them know that they can feel completely free to not agree to participation and that participation is wholly voluntary. A written consent letter will be signed by and obtained from each of them.
5. Once the participants have accepted to participate in my research, I will provide opportunities to them to get together for an informal chat with me if they wish to do this, so that they can meet me and get to know me before our first interview. This may help them feel more at ease once formal data generation gets underway.
6. After the interview or think aloud recording, I will provide the participants with the transcription/summary of their interviews and think aloud data for them to review so that they are happy with it before I begin my analysis.
7. The raw data (which contains private information of the participants) collected will be only known to the researcher.
8. If the participants do not agree to include some of the data, I'll remove that part of data.
9. I'll respect the participants' feelings in the interviews. The interviews can be stopped if the participants feel emotionally uncomfortable, e.g., in anxiety, tension, etc.
10. The data collected will be anonymised and stored in the RDS (Research Data Storage of the University of Manchester) for up to 4 years after the end of my PhD studies.
11. Both think-aloud recordings and the recordings of the interviews will be created with a pass-word protected device. Participants are suggested to send me data through Onedrive Busisness. After the participants share their recordings with me, I will transfer them to RDS immediately and remove them from Onedrive Business.
12. If the participants have a complaint, they can contact my supervisory team or the Research Ethics Manager of the University.

How will you manage copyright and Intellectual Property Rights (IPR) issues?

I will state the copyright of the data, and the conditions for reuse of the data.

Storage and backup

How will the data be stored and backed up?

I prefer to use managed storage and automatic backup services provided by IT Services, such as Research Data Storage of the University of Manchester.

How will you manage access and security?

My data is confidential, but is not expected to include sensitive information, since my interviews will only ask questions related to participants' professional experiences or beliefs, such as perceptions on language and culture. Besides, I will be the only one to access the private data, which will be anonymised, saved in the RDS immediately (and be deleted at the same time on my computer or any sending devices), and kept for up to 4 years after the end of my PhD studies.

Selection and Preservation

Which data should be retained, shared, and/or preserved?

Anonymised data will be shared and preserved for up to 4 years after the end of my PhD studies. The raw data will be destroyed as soon as it is anynomised and processed.

What is the long-term preservation plan for the dataset?

The dataset will be anonymised and preserved in the RDS for up to 4 years after the end of my PhD studies.

Data Sharing

How will you share the data?

Findings based on the data will be shared to readers/researchers of the similar field. Raw data will not be shared.

Are any restrictions on data sharing required?

Not applicable.